

# Circadian Nest Nursery

## Fee Schedule

Version 4 | October 2026

08:30 – 17:30 | Monday to Friday | Normally open 51 weeks per year

### 1. Private Sessions

Standard fees for children attending on a fully private basis, or for hours attended above a funded entitlement.

| Session     | Times         | Hours | Daily Rate | Monthly (3 sessions) |
|-------------|---------------|-------|------------|----------------------|
| Full Day    | 08:30 – 17:30 | 9 hrs | £85.00     | £1,083.75            |
| Half Day AM | 08:30 – 13:30 | 5 hrs | £50.00     | £637.50              |
| Half Day PM | 12:30 – 17:30 | 5 hrs | £50.00     | £637.50              |

Monthly figures are an average, shown as a guide only. Fees are charged monthly in advance, based on your child's booked sessions in each invoice period. An invoice period may start or end part-way through a calendar month so that it covers whole weeks.

**Minimum attendance:** two full days or three half days per week. Funded places meet this through the funded sessions.

**Fee review:** fees are reviewed annually, normally each April. Fees may also change at other times. We give at least one month's written notice of any change.

**Settling in:** the first three settling-in visits (up to one hour each) are free. From your child's start date, fees are payable for all booked sessions, even if your child attends shorter sessions while settling.

**One-off extra hours:** £9.44/hr if booked 48 hours or more in advance; £11.44/hr if booked with less than 48 hours' notice. Booked and charged in whole hours. Subject to availability and written confirmation.

**Holiday weeks:** funded hours do not apply in school holiday weeks. Each day is charged at £50 for a half day, plus £9.44 for each extra hour (booked in whole hours), up to the full-day rate of £85. For example: 08:30–13:30 £50 · 08:30–14:30 £59.44 · 08:30–15:30 £68.88 · 08:30–16:30 £78.32 · 08:30–17:30 £85.

| Days/Week | Weekly  | Monthly   | Annual     | Bank Hols & INSET     |
|-----------|---------|-----------|------------|-----------------------|
| 3 days    | £255.00 | £1,083.75 | £13,005.00 | Deducted from invoice |
| 4 days    | £340.00 | £1,445.00 | £17,340.00 | Deducted from invoice |
| 5 days    | £425.00 | £1,806.25 | £21,675.00 | Deducted from invoice |

### 2. Government Funded Sessions

Funded children access their full entitlement completely free of charge. Funded hours are applied across the days and times you book with us, up to your weekly entitlement (15 or 30 hours). Any booked hours above your entitlement are top-up hours. The examples below show common patterns.

**Funded hours are always FREE — they appear on your invoice as a £0.00 line item, never as a discount.**

You are not required to purchase any additional hours to access your funded entitlement. If you need more care beyond your funded hours, you can book extra hours at our standard hourly rate (in whole hours), subject to availability. Extra hours are confirmed in writing, and reducing booked hours needs four weeks' written notice.

| Entitlement | Example pattern | Times                          | Hrs/Day | Days/Week | Weekly Total      | Cost             |
|-------------|-----------------|--------------------------------|---------|-----------|-------------------|------------------|
| 15 hours    | 3 half days     | 08:30 – 13:30 or 12:30 – 17:30 | 5 hrs   | 3 days    | 15 hrs            | FREE             |
| 30 hours    | 3 full days     | 08:30 – 17:30                  | 9 hrs   | 3 days    | 27 hrs            | FREE             |
| 30 hours    | 4 full days     | 08:30 – 17:30                  | 9 hrs   | 4 days    | 30 hrs + 6 top-up | FREE + £56.64/wk |
| 30 hours    | 5 shorter days  | 08:30 – 14:30 or 11:30 – 17:30 | 6 hrs   | 5 days    | 30 hrs            | FREE             |

### Optional top-up hours

If you wish your child to stay beyond their funded hours, or arrive earlier, additional hours are available at our standard hourly rate, booked and charged in whole hours. This is entirely optional and is never a condition of the funded place.

| Funded session                 | Optional extension available                       | Rate     |
|--------------------------------|----------------------------------------------------|----------|
| 15hr morning – ends 13:30      | Stay until 17:30 (up to 4 hrs)                     | £9.44/hr |
| 15hr afternoon – starts 12:30  | Arrive from 08:30 (up to 4 hrs)                    | £9.44/hr |
| 30hr shorter days – ends 14:30 | Stay until 17:30 (up to 3 hrs)                     | £9.44/hr |
| 30 hours across 4 full days    | 6 top-up hours a week, e.g. Thursday 11:30 – 17:30 | £9.44/hr |

## 3. What's Included in Your Daily Rate

| What's Included                     | ✓ | Notes                                                                                                            |
|-------------------------------------|---|------------------------------------------------------------------------------------------------------------------|
| Breakfast (around 9:30am)           | ✓ | Healthy breakfast every morning                                                                                  |
| Afternoon snack (around 3:00pm)     | ✓ | Included for all children                                                                                        |
| All learning activities & resources | ✓ | Arts, crafts, outdoor play & more                                                                                |
| EYFS curriculum delivery            | ✓ | Delivered by qualified practitioners                                                                             |
| Published charges                   | ✓ | Other charges, such as late payment, late collection and one-off extra hours, are set out in the Parent Contract |

Parents provide: Packed lunch • Nappies and wipes • Change of clothing • Named water bottle or open cup (no valve cups)

**Trips:** optional, confirmed in advance, and never a condition of your child's place.

## 4. Government Funded Entitlement Schemes

We are an approved Oxfordshire County Council funded provider. Funded hours are delivered on a term-time basis across 38 weeks of the year.

| Scheme                                             | Age       | Hours/Year                  | Code Required?               | Cost        |
|----------------------------------------------------|-----------|-----------------------------|------------------------------|-------------|
| <b>3–4 yr olds: Universal 15 hours</b>             | 3–4 yrs   | 570 hrs (15 hrs/wk)         | No – universal entitlement   | <b>FREE</b> |
| <b>3–4 yr olds: Working Parent 30 hours</b>        | 3–4 yrs   | Up to 1,140 hrs (30 hrs/wk) | Yes – 11-digit HMRC code     | <b>FREE</b> |
| <b>2-year-olds: Early Learning for 2-year-olds</b> | 2 yrs     | 570 hrs (15 hrs/wk)         | Yes – eligibility via portal | <b>FREE</b> |
| <b>2-year-olds: Working Parent 30 hours</b>        | 2 yrs     | Up to 1,140 hrs (30 hrs/wk) | Yes – 11-digit HMRC code     | <b>FREE</b> |
| <b>Under 2s: Working Parent (from Sept 2024)</b>   | 9–23 mths | Up to 1,140 hrs (30 hrs/wk) | Yes – 11-digit HMRC code     | <b>FREE</b> |

### 30-hour & working parent code renewals

All working parent codes must be renewed every 3 months via HMRC before 31 March, 31 August and 31 December. If a code lapses, funded hours are paused until the following term.

## 5. Registration, Deposits & Discounts

| Fee Type                | Amount                        | Details                                                                                                                                                                                                                                                                                                                                                     |
|-------------------------|-------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Registration Fee</b> | £85.00 (non-refundable)       | Payable on acceptance of a place. Not charged to funded-only children with no additional paid sessions.                                                                                                                                                                                                                                                     |
| <b>Holding Deposit</b>  | £50.00 per contracted day     | Secures your child's place. Kept if you withdraw less than eight weeks before your child's start date. For children with any funded hours: refunded in full by the council's headcount date in the term the funded place starts. For fully private children: held until the place ends and set against the final invoice, including any notice period fees. |
| <b>Sibling Discount</b> | 10% off eldest sibling's fees | Applied automatically while more than one sibling is enrolled. Applies to standard session fees only – not registration fees, deposits, trips or optional charges.                                                                                                                                                                                          |
| <b>Late Payment Fee</b> | £25.00                        | May be applied if payment is late. Interest may also be charged, and a place may be ended if fees are unpaid 14 days after the due date.                                                                                                                                                                                                                    |

## 6. Planned Closures & Deductions

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Fees are NOT charged for the following planned closures. Deductions are applied automatically to the relevant monthly invoice.

| Closure Type      | Details                                                                       |
|-------------------|-------------------------------------------------------------------------------|
| INSET Days        | Up to five per year                                                           |
| Bank Holidays     | All public bank holidays in England                                           |
| Christmas Closure | Dates set each year, depending on demand, and confirmed in writing in advance |

*No deductions are given for sickness or personal absence. Fees remain payable for up to five days of emergency closure per term, as set out in the Parent Contract.*

## 7. Trips & Optional Activities

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Trips and optional activities are charged separately from the daily rate.

Trips are optional and are never a condition of your child's place. Costs are confirmed in advance.

Questions about fees or funded hours? Please email us.

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